

Megan A. Hoak

PROFILE & QUALIFICATIONS

- Proven ability and enthusiasm for working with teens, informed by nine years of experience and an in-depth knowledge of adolescent development
- Exceptionally skilled at developing innovative programs for youth and teens, using data and outcome-based measurement to improve attendance and track progress
- Extensive knowledge of children's and young adult literature, experience with reader's advisory and collection development, and a passion for inspiring a love of reading in children and young adults
- Experience in conducting outreach events and building community partnerships
- Demonstrated grant writing ability and project management skills

PROFESSIONAL EXPERIENCE

4/2015-Present **Teen Services Coordinator:** The Dalles-Wasco County Public Library

- Department Management and Collection Development
 - Supervised Teen Wing, Digital Media Lab, and Maker Cart
 - Provided reference and reader's advisory to a diverse patron base, including youth, teens, and adults
 - Created LGBT+, Spanish-language, and STEAM Kit collections
 - Selected and maintained teen materials collection, including fiction, nonfiction, audio books, graphic novels, Spanish-language materials, and STEAM kits
 - Recruited, trained, and supervised teen library volunteers
 - Developed and supervised Teen Library Advisory Board
 - Compiled and analyzed monthly statistics and circulation reports
- Programming
 - Developed afterschool, weekend, and summer reading programs for middle and high school students
 - Planned and led story times for babies, toddlers, and preschoolers as needed
 - Developed afterschool, weekend, and summer reading programs for elementary school students as needed
 - Improved middle and high school attendance at library programs by 87% from 2015-2016; improved attendance an additional 35% from 2016-2017
- Grant Writing & Leadership
 - Conceptualized and secured funding for library renovations to create a teen space, including a programming area, maker cart, and digital media lab
 - Wrote grants to secure \$63,000 in funding for facilities, programs, and resources for teens
 - Managed budgets for teen programming, collection development, and grants

- Mentored fellow staff members in program development, including other teen services providers at branch libraries, providing resources and materials
- Community Outreach & Marketing
 - Coordinated outreach events and built community partnerships with local middle and high schools, private schools, and nonprofit organizations
 - Conducted monthly outreach events at local schools, including a “Snacks & Stories” lunchtime book club and book talks
 - Marketed library programs and services, including designing print materials, and promoted library events through social media platforms and radio
 - Updated and maintained the “Teen” section of The Dalles-Wasco County Public Library website

6/2013-4/2015 **Youth Services Library Assistant:** Safety Harbor Public Library

- Planned and led monthly story time for preschoolers
- Developed after-school, weekend, and summer reading programs for elementary, middle, and high school students
- Coordinated and trained teen volunteers
- Developed and supervised Teen Library Advisory Board
- Improved teen attendance by 96% from 2013-2014
- Compiled and analyzed monthly statistics and circulation reports
- Assisted in weeding and collection development
- Marketed library programs and services, including designing print materials and promoting library events through social media platforms
- Maintained room reservation system, online calendar, and email list-serve
- Updated and maintained the “Teen Programs” section of the Safety Harbor Library website

1/2008-7/2013 **English & Reading Teacher:** Auburndale High School, PCSB

- Courses: English I, English Honors I, Intensive Reading (9-12)
- Utilized knowledge of adolescent development to create effective and innovative lesson plans
- Analyzed student data to implement educational strategies and support differentiated learning
- Sponsored Creative Writing Club

PROFESSIONAL ORGANIZATIONS

American Library Association
 Oregon Library Association
 Young Adult Library Association
 Oregon Young Adult Network

AWARDS

Bound-To-Stay-Bound Books Scholarship, Association for Library Services to Children, 2017
 OYEA (OYAN You’re Excellent Award), Oregon Young Adult Network, 2017

GRANTS

\$40,000 Capacity Grant, Oregon Cultural Trust, Writer, 2016
\$22,000 Google Programming Grant, Co-Writer, 2015
\$1000 YALSA Teen Tech Week Grant, Writer 2016

NEWS & BLOG ARTICLES

Burkhardt, Jesse. 2017, Jan. 27. "Library Builds Learning Space for Teens." *The Dalles Chronicle*.
OYAN. "Congratulations to OYEA Winner Megan Hoak!" 2017, April 21. *OYAN Blog*.
Rosenfield, Jeff. 2015, March 26. "Teens Help Shape Future of Safety Harbor Library." *Safety Harbor Connect*.

EDUCATION

MLIS, 2019, Valdosta State University, Valdosta, GA (In Progress)
M.F.A. in Writing, 2012, Vermont College of Fine Arts, Montpelier, VT
B.A. in Literature and Creative Writing, 2007, Florida Southern College, Lakeland, FL

REFERENCES

Anderson, Katie. Youth Services Consultant. Oregon State Library. Phone: 503-378-2528.
Email: katie.anderson@state.or.us

Tindall, Jim. District Librarian. North Wasco County School District. Phone: 541-506-3449, ext. 4010. Email: tindallj@nwasco.k12.or.us

Wavrunek, Jeff. Library Director. The Dalles-Wasco County Library. Phone: 541-296-2815.
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